

ASHLEY KELLEY

EDUCATION

Morgan State University

B.S Biology- December 2013

University of Texas Health Science Center

M.P.H Global Health- July 2016

Parker University

B.S Human Anatomy-Dec 2018

Parker University

Doctor of Chiropractic- Dec. 2020

EDUCATIONAL AND WORK-RELATED ACCOMPLISHMENTS

- MSU Incentive Grant 2013
- MSU NSF Stars Scholarship 2013
- Desk Attendant of the Year 2013
- MSU Dean's List Scholar 2014

WORK HISTORY

2011-13

Home Health Care

- Received experience in caring for a young adult with Epilepsy, developmental issues, and Scoliosis Summer 2014
- Served as a cook for the needed client during morning, lunch, and sometimes dinner hours.
- Served as a transporter for the client and engaged in community service amongst other activities.
- Received experience in giving appropriate dosages of needed medications for the client

Graduate Research Assistant

- Received and maintained experience in creating/updating the Regional Campus website
- Served as an exam proctor for all Master/Doctoral students
- Served as a Teacher's Assistant for a Master's level Social and Behavioral Science Course
- Retrieved information as a data collector for a State-wide tobacco funded study

Superior Health and Wellness

- Arrange Patient Scheduling and new patient paperwork
- Perform Patient exams and update patient charts through chirotouchJan 2021-
- Clean off tables and disinfect equipment and office as needed daily
- Perform COVID screening as each patient comes through the door
- Send over new referrals from Kelley Law firm for auto accidents
- Perform adjustments as supervised by attending doctor

SKILLS

- Computer Proficient- MS Word, Excel, Power Point, STATA, Dot CMS, Canvas
- Group Leader Experience, Customer Service Oriented